

Post Title: GenderInSITE Special Advisor

Domain: TWAS / OWSD

Organizational Unit: The Organization for Women in Science for the Developing World (OWSD)

Primary Location: Trieste, Italy

Recruitment open to: External candidates

Type of contract: Contract for Individual Consultants for 11 months

Available compensation budget: Up to USD 30,000 (over an 11 months period)

Deadline (*midnight, Trieste time*): 15 May 2018

OVERVIEW OF THE FUNCTIONS OF THE POST

GenderInSITE (GIS) is an international initiative to promote the role of women in science, innovation, technology and engineering (SITE). Through workshops, data collection, surveys and reports, as well as targeted media coverage, GenderInSITE advocates for women to be involved at all levels of scientific research design and implementation, as well as ensuring that women are equal beneficiaries and users of new technologies.

GenderInSITE is a partner programme of the Organization for Women in Science for the Developing World and hosted by The World Academy of Sciences in Trieste, Italy. The GIS Special Advisor will liaise closely with the GIS Steering Committee in order to develop a strategy for the best means to sustain the activities and influence of GIS beyond the current funding (due to end in December 2019). The GIS Special Advisor will be supported in carrying out her or his duties by the GIS assistant and OWSD Coordinator based in Trieste. If not based in Trieste, the consultant will be required to communicate regularly with the GIS co-chairs and OWSD staff by skype or teleconference and to visit Trieste on an occasional basis (2 to 3 times per year).

As Special Advisor to GenderInSITE, the consultant will:

- Prepare an exit/ continuation strategy for GIS by December 2018 (current funding ends December 2019)
- Recommend partners and networks to link with GIS;
- Prepare reports and coordinate regional reporting on GIS activities as required by donors and partners
- Work closely with GIS co-chairs, the Executive Committee and OWSD staff
- Provide advice to the GIS Executive and Steering Committees.

REQUIRED QUALIFICATIONS

EDUCATION

- Master's Degree in a scientific discipline;
- PhD in a scientific discipline would be an asset.

WORK EXPERIENCE

- Minimum of seven years of proven and relevant experience in project management team leading in a scientific field;

SKILLS/COMPETENCIES

- Good overall understanding of objectives of GenderInSITE and global development challenges;
- Experience of advising and liaising with policy makers, donors, government officials and decision makers.
- Evidence of influence and impact on policies and procedures to make scientific research and activities more inclusive.

SUPERVISORY ARRANGEMENTS

- The GIS Special Advisor will be supervised by the TWAS executive director and work closely with the OWSD coordinator.

REQUEST FOR WRITTEN PROPOSALS

Please consult the attached work plan and the GenderInSITE website. Candidates are invited to submit a proposal containing:

- an up to date curriculum vitae
- your approach to the assignment, with a specific focus on developing an exit/continuation strategy for the project (in brief)
- the amount to be charged for the assignment, which should be quoted in US dollars or in euros only. Please show any travel costs separately